

City of Staples

STATEMENT OF FINANCIAL POSITION SUMMARY

As of December 31, 2018

	TOTAL
ASSETS	
Current Assets	
Bank Accounts	66,486.50
Total Current Assets	\$66,486.50
TOTAL ASSETS	\$66,486.50
LIABILITIES AND EQUITY	
Liabilities	
Total Liabilities	
Equity	66,486.50
TOTAL LIABILITIES AND EQUITY	\$66,486.50

City of Staples
STATEMENT OF ACTIVITY
December 2018

	TOTAL
Revenue	
Non-Profit Revenue	
Franchise fees - digital phone ROW	39.30
Franchise Fees Cable	703.18
Sales and Use Tax	412.10
Sales and Use Tax - MUD	356.64
Total Non-Profit Revenue	1,511.22
Total Revenue	\$1,511.22
GROSS PROFIT	\$1,511.22
Expenditures	
ATTORNEY FEES	45.00
Insurance	596.25
IT Services	25.58
Rent or Lease	200.00
Repair & Maintenance	730.00
Supplies	
Christmas in the Park	2,437.16
Total Supplies	2,437.16
Utilities	
Electric	44.20
Water	59.86
Total Utilities	104.06
Total Expenditures	\$4,138.05
NET OPERATING REVENUE	\$ -2,626.83
NET REVENUE	\$ -2,626.83



P.O. Box 649 San Marcos, Tx 78667-0649 Member FDIC

FOR INFORMATION CALL
512-393-5601 OR 1-800-513-7678

STATEMENT ISSUED
12-31-2018

046545

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CITY OF STAPLES
PO BOX 27
STAPLES TX 78670



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Interested in accepting in-store, online or mobile credit and debit card payments? Frost Merchant Services can help. Contact Customer Service at (800)513-7678 to get started.

FROST BUSINESS CHECKING : ACCOUNT NO. 42

BALANCE LAST STATEMENT	DEPOSITS		WITHDRAWALS		BALANCE THIS STATEMENT
	NO.	AMOUNT	NO.	AMOUNT	
69,113.33	5	1,549.60	19	4,176.43	66,486.50

Activity Items Processed 23 Cash Processed \$0.00

----- DEPOSITS/CREDITS -----

DATE	AMOUNT	TRANSACTION	DESCRIPTION
12-12	38.38	DEBIT CARD CREDIT	VBAS INTUIT *QB ONLINE 800-286-6800 CA CARD: 3141510
12-14	356.64	ELECTRONIC DEPOSIT	CPA STATE FISCAL INV-PAYMTS 32049236196000
12-14	412.10	ELECTRONIC DEPOSIT	CPA STATE FISCAL INV-PAYMTS 32049231692000
12-31	39.30	MOBILE DEPOSIT	
12-31	703.18	MOBILE DEPOSIT	

----- CHECKS PAID -----

DATE	CHECK	AMOUNT	DATE	CHECK	AMOUNT	DATE	CHECK	AMOUNT
12-05	1055 #	425.50	12-03	1059 #	250.00	12-19	1065 * #	395.09
12-03	1056 #	114.10	12-05	1060 #	300.00	12-21	1066 #	103.97
12-06	1057 #	120.00	12-10	1061 #	150.00	12-19	1067 #	200.00
12-04	1058 #	300.00	12-03	1062 #	100.00			

* A BREAK IN CHECK NUMBER SEQUENCE
RECEIVED ELECTRONICALLY AS AN IMAGE OF THE ORIGINAL CHECK

----- OTHER WITHDRAWALS/DEBITS -----

DATE	AMOUNT	TRANSACTION	DESCRIPTION
12-03	178.50	DEBIT CARD PURCHASE	IN *L & L SEPTIC AND P 512-3533780 CARD: 3141510
12-05	45.00	MY FROST BILLPAY	Knight and Partners
12-11	500.00	MY FROST BILLPAY	Dan McCuistion
12-11	596.25	MY FROST BILLPAY	TML INTERGOVERNMENTAL
12-11	59.86	ELECTRONIC DEBIT	Crystal Clear UMS BILL 5034.00 98
12-17	63.96	DEBIT CARD PURCHASE	INTUIT *QB ONLINE 800-286-6800 CARD: 3141510
12-17	.00	INTERNET STMT COPY REQ	
12-17	.00	INTERNET STMT COPY REQ	
12-27	230.00	MY FROST BILLPAY	RDS SERVICES
12-28	44.20	DEBIT CARD PURCHASE	BLUEBONNET ELEC WEB/AP 979-542-3151 CARD: 3141510

----- DAILY BALANCE -----

DATE	BALANCE	DATE	BALANCE	DATE	BALANCE
11-30	69,113.33	12-10	67,130.23	12-19	66,122.19
12-03	68,470.73	12-11	65,974.12	12-21	66,018.22
12-04	68,170.73	12-12	66,012.50	12-27	65,788.22
12-05	67,400.23	12-14	66,781.24	12-28	65,744.02
12-06	67,280.23	12-17	66,717.28	12-31	66,486.50

Please examine your bank statement upon receipt and report any differences or irregularities as specified in the Deposit Account Agreement and Other Disclosures.

Please notify us of any changes of address immediately. To change your address, follow these instructions.

- 1) Make changes to the address information shown on the front of this statement.
- 2) List all accounts which should be updated including Checking, Savings, Money Market, CDs and Loans.

Account Number _____ Account Number _____
 Account Number _____ Account Number _____
 Account Number _____ Account Number _____

Signature _____

- 3) Clip and return to the bank and address listed on the front of this statement.

How to balance your checkbook:

This worksheet will help you balance your checkbook. Before you begin, you'll need your checkbook register, your statement and any outstanding transactions not entered in your register.

Worksheet		Check Number/ Other Debits	Amount
1. Enter balance shown on front of statement	\$ _____		
2. Subtract Line A (Checks / other debits not shown on this statement)	- \$ _____		
3. Subtotal	\$ _____		
4. Add Deposits / other credits not shown on statement	+ \$ _____		
5. Your Account Balance	\$ _____		
6. Enter Your checkbook balance	\$ _____		
7. Subtract any bank charges that have not been entered in your checkbook	- \$ _____		
8. Subtotal	\$ _____		
9. Add any interest or other credits appearing on your statement that have not been entered in your checkbook	+ \$ _____		
10. Adjusted Checkbook Balance	\$ _____	Total (Line A)	

1. Be sure your checkbook register is complete. Verify that all outstanding transactions have been entered in your register.
2. Compare the check information on the front of the statement with your checkbook register. In your register, mark all the checks, ATM withdrawals or other debits on your statement to indicate that the funds have been withdrawn from your account. List any checks or other debits that are in your register, but not on your statement in the space provided above.
3. In your register, mark all deposits and other credits on your statement to indicate that the funds have been credited to your account. Write any deposits or other credits that are in your register, but not on your statement on Line 4.
4. To verify your statement balance, complete the worksheet above. Your account balance (Line 5) should match your adjusted checkbook balance figure (Line 10). If these balances are different, check the addition in your checkbook and review each step in the balancing procedure.

Please examine your bank statement upon receipt and report any differences or irregularities as specified in the Deposit Account Agreement and Other Disclosures.



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CITY OF STAPLES



CITY OF STAPLES
PO BOX 27,
STAPLES, TX 78670-0027

DATE 12/1/18

1056

PAY TO THE ORDER OF Anna Torres \$ 425.50

Four hundred twenty-five & 50/100

Frost
www.frost.com
FOR Christmas in the Park

Marilyn Deller

#001055# #114000093#

12/05/18 #1055 \$425.50

CITY OF STAPLES
PO BOX 27,
STAPLES, TX 78670-0027

DATE 12/1/18

1056

PAY TO THE ORDER OF Ronnie Clark \$ 114.10

One hundred fourteen & 10/100

Frost
www.frost.com
FOR Christmas in the Park

Marilyn Deller

#001056# #114000093#

12/03/18 #1056 \$114.10

CITY OF STAPLES
PO BOX 27,
STAPLES, TX 78670-0027

DATE 12/1/18

1057

PAY TO THE ORDER OF Catharine George \$ 120.00

One hundred twenty & 00/100

Frost
www.frost.com
FOR Bldget

Marilyn Deller

#001057# #114000093#

12/06/18 #1057 \$120.00

CITY OF STAPLES
PO BOX 27,
STAPLES, TX 78670-0027

DATE 12/1/18

1058

PAY TO THE ORDER OF Kathy Wilson \$ 300.00

Three hundred & 00/100

Frost
www.frost.com
FOR for parties

Marilyn Deller

#001058# #114000093#

12/04/18 #1058 \$300.00

CITY OF STAPLES
PO BOX 27,
STAPLES, TX 78670-0027

DATE 12/1/18

1059

PAY TO THE ORDER OF Tranne Phis \$ 250.00

Two hundred fifty & 00/100

Frost
www.frost.com
FOR hand Springtown TV

Marilyn Deller

#001059# #114000093#

12/03/18 #1059 \$250.00

CITY OF STAPLES
PO BOX 27,
STAPLES, TX 78670-0027

DATE 12/1/18

1060

PAY TO THE ORDER OF Kiddie Express Train \$ 300.00

Three hundred & 00/100

Frost
www.frost.com

Marilyn Deller

#001060# #114000093#

12/05/18 #1060 \$300.00

CITY OF STAPLES
PO BOX 27,
STAPLES, TX 78670-0027

DATE 12/1/18

1061

PAY TO THE ORDER OF David Torres \$ 150.00

One hundred fifty & 00/100

Frost
www.frost.com
FOR 1st prize

Marilyn Deller

#001061# #114000093#

12/10/18 #1061 \$150.00

CITY OF STAPLES
PO BOX 27,
STAPLES, TX 78670-0027

DATE 12/1/18

1062

PAY TO THE ORDER OF Ana Mesa \$ 100.00

One hundred & 00/100

Frost
www.frost.com
FOR 2nd prize

Marilyn Deller

#001062# #114000093#

12/03/18 #1062 \$100.00

CITY OF STAPLES
PO BOX 27,
STAPLES, TX 78670-0027

DATE 12/13/18

1065

PAY TO THE ORDER OF Debra Becker \$ 395.09

Three hundred ninety-five & 9/100

Frost
www.frost.com
FOR Christmas in the Park

Marilyn Deller

#001065# #114000093#

12/19/18 #1065 \$395.09

CITY OF STAPLES
PO BOX 27,
STAPLES, TX 78670-0027

DATE 12/13/18

1066

PAY TO THE ORDER OF Carol White \$ 103.97

One hundred three & 97/100

Frost
www.frost.com
FOR Christmas in the Park

Marilyn Deller

#001066# #114000093#

12/21/18 #1066 \$103.97

CITY OF STAPLES
PO BOX 27,
STAPLES, TX 78670-0027

DATE 12/13/18

1067

PAY TO THE ORDER OF Ronnie Clark \$ 200.00

Two hundred & 00/100

Frost
www.frost.com
FOR Don't Meet

Marilyn Deller

12/19/18 #1067 \$200.00
#001067# #114000093#

12/19/18 #1067 \$200.00